

DTG 261503Z NOV 02

FM SECDEF WASHINGTON DC//USDP-DSCA//

TO RHHMUNA/USCINCPAC HONOLULU
HI//J3/J311/J5/J51/J01PA/J4/J45/N3/N355//
RHMFIUU/HQ USAF WASHINGTON DC//CC/XO/XOO//
RUEHC/SECSTATE WASHINGTON DC//EAP/AWP/EB//
SECSTATE WASHINGTON DC//DALO-SAZ-A/DALO-SAA//
RUEHBY/AMEMBASSY CANBERRA
RUEHBY/USDAO CANBERRA ACT AS
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RUEKJCS/JOINT STAFF WASHINGTON DC//J3/J4/J5//
RUEADWD/DA WASHINGTON DC//DALO-SAZ-A/DALO-SAA//
RUEADWD/CSA WASHINGTON DC
RUENAAA/CNO WASHINGTON DC//N3/N5//
RUEAHQA/CSAF WASHINGTON DC
RHMFIUU/CMC WASHINGTON DC//PP&O//
RUEACMC/CMC WASHINGTON DC//PP&O//
RHMFISS/USCINCFJCOM NORFOLK VA//J3//
RUCBACM/USCINCFJCOM NORFOLK VA//J3//
RHMFIUU/USCINCTRANS SCOTT AFB IL//TCJ3//
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PAGE 02 RHHMUNA4516 UNCLAS //NO3000//
RHMFIUU/CDRUSASAC ALEXANDRIA VA//AMSAC//
RHHMHAA/CINCPACFLT PEARL HARBOR HI//N3/N335//
RUHVPAC/HQ PACAF HICKAM AFB HI//CC/CO/DO/DOT/DOTT/AOS//
RHMFIUU/CDRUSARPAC FT SHAFTER HI//APOF//
RUHEHMS/COMMARFORPAC//G3//
RHHMUNS/COMSOPAC HONOLULU HI//SOJ3//
RUAGAMS/COMUSKOREA SEOUL KOR//FKJ3//
RUHHHGA/ALCOM ELMENDORF AFB AK//J3//
RUALSFJ/COMUSJAPAN YOKOTA AB JA//J3//
RHMFIUU/HQ ACC LANGLEY AFB VA//CC/DO/DOX/DOO/DOOA/
RHMFIUU/HQ AMC SCOTT AFB IL//CC/DO/DOT//
RUENAAA/NAVY IPO WASHINGTON DC//00/09/02/270//
RHMFIUU/HQ USAF WASHINGTON DC//09/02//
CDRUSASAC ALEXANDRIA VA//AMSAC//
HQ USAF WASHINGTON DC//SAF/IA//
AFSAC WRIGHT PATTERSON AFB OH//
USDOC WASHINGTON, DC//
INFO SECDEF WASHINGTON DC//
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UNCLAS

SUBJECT: GUIDANCE FOR DOD PARTICIPATION IN THE AUSTRALIAN
INTERNATIONAL AIRSHOW (AVALON 03)

1. ON 13 NOVEMBER 02, THE UNDER SECRETARY OF DEFENSE FOR POLICY (USDP) APPROVED DIRECT DOD PARTICIPATION IN AVALON 03, 11-16 FEBRUARY 03, IN AVALON, AUSTRALIA. DIRECT DOD PARTICIPATION MEANS THAT PACOM, DOD, AND THE MILITARY DEPARTMENTS CAN PROVIDE AND MAN EQUIPMENT AT THE SHOW AND PROVIDE OFFICIAL SPEAKERS AND PANEL MEMBERS. THIS MESSAGE PROVIDES OVERALL GUIDANCE AND TASKINGS FOR DOD SUPPORT.

2. PACOM, AS THE COMMAND RESPONSIBLE FOR THE EXECUTION OF DOD PARTICIPATION, WILL SERVE AS OVERALL COORDINATOR FOR ALL OPERATIONAL ACTIVITIES; DSCA WILL SERVE AS DOD FOCAL POINT FOR POLICY ISSUES.

3. NO SPECIAL FUNDING EXISTS TO SUPPORT THIS EVENT. ALL COSTS, EXCLUDING COSTS ATTRIBUTED TO TRAINING, MUST STAY WITHIN THE \$500K COST CEILING PROVIDED IN THE USDP APPROVAL. PACOM AND MILDEP SUPPORT FOR AVALON 03 MUST BE CHARGED TO RELEVANT APPROPRIATED FUND ACCOUNTS AND NOT ALLOCATED TO FMS ADMIN FUNDS. FMS ADMIN FUNDS ARE AVAILABLE SOLELY FOR TDY PER DIEM AND TRAVEL EXPENSES FOR PERSONNEL WHO ARE TRAVELING TO AVALON 03 FOR FMS RELATED BUSINESS ACTIVITIES. EXAMPLES OF EXPENSES THAT CANNOT BE FUNDED WITH FMS FUNDS INCLUDE TRANSPORTATION OF EQUIPMENT TO THE SHOW SITE AND MANNING AND OPERATION OF EQUIPMENT DISPLAYS. PACOM AND MILDEPS WILL, NLT 19 MAY 03, PROVIDE DSCA A REPORT OF THEIR RESPECTIVE ACTUAL COST INCURRED. COSTS ATTRIBUTED TO TRAINING WILL BE REPORTED IN A SEPARATE CATEGORY BY TYPE WEAPON SYSTEM.

4. DOD COMPONENTS ARE AUTHORIZED TO ACCEPT GIFTS OF PROPERTY AND SUPPORT SERVICES FROM CONTRACTORS, CONTRACTOR-AFFILIATED ORGANIZATIONS, OR OTHER U.S. GOVERNMENT AGENCIES. OFFERS TO PROVIDE PROPERTY AND SUPPORT SERVICES TO DOD MUST BE IN WRITING AND MUST STATE THAT THE CONTRIBUTIONS ARE PROVIDED AT NO COST TO THE U.S. GOVERNMENT OR THE DEPARTMENT OF DEFENSE. PROPERTY AND SUPPORT SERVICES WHICH MAY BE ACCEPTED UNDER THESE PROVISIONS INCLUDE:

A. EQUIPMENT RAMP OR DISPLAY SPACE AND REQUIRED SAFETY EQUIPMENT INCIDENT TO THE DOD DISPLAY.

B. SPACE, EQUIPMENT, AND MAINTENANCE SUPPORT (E.G., CUSTODIAL SERVICES AND UTILITIES) FOR A DOD COMMAND CENTER FACILITY.

C. PLACARDS, ROPES, AND STANCHIONS FOR DOD EQUIPMENT DISPLAYS.

D. MAINTENANCE AND SERVICES (E.G., AIR CONDITIONING AND AUXILIARY POWER SUPPLIES) REQUIRED TO SERVICE EQUIPMENT ON DISPLAY.

5. PURSUANT TO 31 U.S. CODE 1353 AND 41 CFR 304-1, DOD COMPONENTS MAY ACCEPT LODGING, MEALS, AND TRANSPORTATION OFFERED BY INDUSTRY ASSOCIATIONS SUCH AS THE AEROSPACE INDUSTRIES ASSOCIATION (AIA) FOR DOD CREWS AND OTHER DIRECT SUPPORT PERSONNEL ACCOMPANYING EQUIPMENT. DIRECT PAYMENT BY VENDORS IS PROHIBITED. DOD COMPONENTS MUST REPORT, IN SEMI-ANNUAL ETHICS REPORTS, ANY SUPPORT ACCEPTED UNDER THESE PROVISIONS. SUPPORT WHICH MAY BE ACCEPTED UNDER THESE PROVISIONS INCLUDES:

A. PAYMENT OF LODGING EXPENSES AND/OR MEALS FOR DOD CREWS (INCLUDES OPERATOR, MAINTENANCE, AND OTHER DIRECT SUPPORT PERSONNEL) AND ASSOCIATED SECURITY PERSONNEL FROM 4 - 19 FEB 03. SUCH MEALS MAY ONLY BE CONSUMED BY DOD PERSONNEL WHO ARE WORKING AT THE EXHIBITION AND ARE SUPPORTING INDUSTRY SPONSORED EQUIPMENT. ANY SUPPORT RECEIVED IN TERMS OF BILLETING AND/OR MEALS MUST BE ANNOTATED ON EACH INDIVIDUAL'S TRAVEL VOUCHER.

B. TRANSPORTATION FOR DOD CREWS AND SECURITY PERSONNEL FROM PLACE OF LODGING TO THE SHOW SITE AND RETURN.

6. ALL PERSONNEL ATTENDING AVALON 03 MUST TRAVEL ON FULLY FUNDED UNIT TRAVEL ORDERS. IN ACCORDANCE WITH DOD 4500.54-G, FOREIGN CLEARANCE GUIDE, COUNTRY CLEARANCE MESSAGES SHOULD BE FORWARDED TO ODC CANABERRA, AU NO LATER THAN 30 WORKING DAYS PRIOR TO ESTIMATED DATE OF ARRIVAL.

7. EQUIPMENT DISPLAYED AT THIS EVENT WILL BE COORDINATED WITH/AMONG PACOM, MILDEPS, AND DSCA AND IS SUBJECT TO OPERATIONAL COMMITMENTS. NO DOD EQUIPMENT OR BOOTHS MAY PARTICIPATE OR OTHERWISE BE DISPLAYED AT AVALON 03 WITHOUT PACOM, MILDEP, AND DSCA COORDINATION AND CONCURRENCE. ALL DOD EQUIPMENT WILL BE DISPLAYED IN THE DOD CORRAL UNLESS REQUIRED TO BE REMOVED FOR EMERGENCY MAINTENANCE OR TO PERFORM AERIAL FLIGHT DIPLAYS/DEMONSTRATIONS. THIS INCLUDES DOD EQUIPMENT LEASED TO INDUSTRY. EXCEPTION: WHEN THE TERMS OF THE LEASE INCLUDE ALL COSTS FROM HOMESTATION TO THE EVENT, EVENT COSTS, PLUS COSTS ASSOCIATED WITH RETURN TO HOMESTATION, THE EQUIPMENT MAY BE DISPLAYED

ELSEWHERE, OR REMOVED FROM THE CORRAL, IAW THE TERMS OF THE LEASE.

NOTE: MILDEPS WILL ENSURE THAT ALL EQUIPMENT DISPLAYED IS IN SHOW CONDITION.

8. RESPONSIBILITIES FOR THE CONDUCT OF DOD PARTICIPATION IN AVALON 03 FOLLOW:

A. PACOM. CONSONANT WITH CINC AUTHORITIES IN THE AOR, PACOM IS RESPONSIBLE FOR ALL ACTIONS ASSOCIATED WITH INTEGRATING THE ACTIVITIES OF DOD COMPONENTS PARTICIPATING IN AVALON 03. ACCORDINGLY, PACOM ASSUMES RESPONSIBILITY FOR PLANNING, COORDINATING, AND EXECUTING DOD PARTICIPATION. THESE RESPONSIBILITIES INCLUDE: APPOINTING A REPRESENTATIVE TO FACILITATE ON-SITE COORDINATION WITH EXHIBITION ORGANIZERS AND TO INTERFACE WITH ODC CANABERRA, DSCA, AND MILDEP PERSONNEL IN EVENT PLANNING AND EXECUTION ACTIVITIES; MONITORING, WITH ASSISTANCE FROM THE MILDEPS, ALL DOD PARTICIPATION EXPENSES TO ENSURE COMPLIANCE WITH THE \$500K COST CEILING; PROVIDING AN ON-SCENE COMMANDER; DEVELOPING A DOD AIRCREW SUPPORT CENTER AT THE SHOW SITE; ENSURING THAT DOD EQUIPMENT IS GROUPED TOGETHER AND REMAINS IN A DOD CORRAL TO HIGHLIGHT DOD PARTICIPATION; PROVIDING SUFFICIENT U.S. UNIFORMED MILITARY SECURITY PERSONNEL TO ENSURE ADEQUATE PROTECTION FOR DOD PERSONNEL AND EQUIPMENT; COORDINATING PUBLIC AFFAIRS ACTIVITIES; AND ESTABLISHING A JOINT INFORMATION CENTER (JIC) IN THE VICINITY OF AND PRIOR TO THE START OF THE EXHIBITION; PROVIDE DSCA A WRITTEN AFTER ACTION REPORT NLT 19 MAR 03.

B. MILDEPS: MILDEPS WILL ASSIST PACOM, PACOM SERVICE COMPONENTS, AND ODC CANABERRA IN EVENT PLANNING AND EXECUTION. IF CONTRACTORS REQUEST TO LEASE EQUIPMENT, THE COGNIZANT MILDEP WILL COORDINATE AND PREPARE THE SPECIFICS OF EACH LEASE ARRANGEMENT. COPIES OF ALL LEASES WILL BE PROVIDED TO THE ON-SCENE COMMANDER. MILDEPS MUST ALSO REPORT THEIR ACTUAL COSTS INCURRED TO PACOM (FOR INCLUSION IN THE REPORT TO DSCA) NLT 19 APR 03.

C. PUBLIC AFFAIRS: PACOM PUBLIC AFFAIRS WILL SUBMIT PROPOSED PUBLIC AFFAIRS GUIDANCE TO OASD(PA)/DPL IAW DOD INSTRUCTION 5405.3 FOR USE IN ASSOCIATION WITH THIS EVENT NLT 60 DAYS PRIOR TO THE EVENT. OASD(PA) IS RESPONSIBLE FOR THE COORDINATION OF PUBLIC AFFAIRS GUIDANCE WITH APPROPRIATE U.S. GOVERNMENT AGENCIES.

9. POINTS OF CONTACT:

A. DSCA: MAJ JAMES GENTILE; COMM (703) 604-6622; E-MAIL:
JAMES.GENTILE@OSD.PENTAGON.MIL;

B. PACOM: CDR DOUG LARRATT; COMM (808) 477-7265; E-MAIL:
DMLARRAT@HQ.PACOM.MIL;

C. ODC CANABERRA, AU: LTCOL DAVID W. HILLS; COMM 61-2-6214-5656; E-MAIL: DAVID.HILLS@ODC-AUST.NET;

D. USASAC: DEWY HICKS; COMM (703) 806-2298; E-MAIL:
DEWY.HICKS@HQDA.ARMY.MIL;

E. NAVY (IPO): CDR TOM COSGROVE; COMM (202) 764-2588; E-MAIL:
THOMAS.COSGROVE@NAVY.MIL ;

F. SAF (IA): MAJ ARGYRIOS HARITOS; COMM (703) 588-8360; E-MAIL:
ARGYRIOS.HARITOS@PENTAGON.AF.MIL;

G. OASD (PA): PLANNING: CDR JEFF DAVIS, COMM (703) 697-1252; E-MAIL:
JEFF.DAVIS@OSD.MIL;

H. SAUS-IA-DSA: JOHN WALLACE, COMM (703) 588-6570,
JOHN.WALLACE@HQDA.ARMY.MIL;

I. HQ AMC SCOTT AFB IL, JIM KEEN, COM (618) 229-3514,
JIM.KEEN@SCOTT.AF.MIL;

J. HQ ACC LANGLEY AFB VA, LARRY SCHLESER, COM (757) 764-8174,
LAWRENCE.SCHLESER@LANGLEY.AF.MIL;

K. HQ PACAF HICKAM AFB HI, JACK MARSHALL, COM (808) 449.8994,
JACK.MARSHALL@CIDSS.AF.MIL;